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Thursday, September 18, 2025 01:33 PM

Rowena PradoCHMSU

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Bid Supplement Abstract

Reference Number	12377113
Title	Procurement of Janitorial Services (Manpower Only) for the Four (4) Campuses
Category	Janitorial Services
Type	Addendum
Bid Supplement No.	12377113-01
Title	Addendum No. 1
Area of Delivery/Location	Negros Occidental
Delivery Period/Contract Duration	
Contact Person	Rowena De la Vida Prado
Description	Kindly see attached Revised Cost Breakdown and Supplemental/Bid Bulletin

Note: Click the document name to view the attachment.

Document Name	Document Type	Content	Format
Addendum No. 1	Electronic	Bid Bulletin	A4
Revised Cost Breakdown	Electronic	Supporting Documents	A4

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SUPPLEMENTAL/BID BULLETIN

ADDENDUM NO. 1

12377113/CHMSU 26-004-0908-S

September 17, 2025

This Addendum No. 1 is issued for clarification of Bidders with regard to the specifications of bidding documents for the **Procurement of Janitorial Services (Manpower Only) for the Four (4) Campuses per Reference Number 12377113/CHMSU 26-004-0908-S**. This shall form an integral part of the Documents.

PARTICULARS (AS PUBLISHED)	RECTIFICATION (SHOULD BE)
COST BREAKDOWN	COST BREAKDOWN
1. Daily Wage Rate	1. Daily Wage Rate
2. Average Salary per Month (Daily Wage Rate x days/10 months)	2. Average Salary per Month (Daily Wage Rate x 260.83 days/10 months)
3. Add: Other Benefits 13 th Month Pay (Average Salary per Month x 1/10) 5 Days Incentive Pay (Average per Month x .016)	3. Add: Other Benefits 13 th Month Pay (Average Salary per Month x 1/12) 5 Days Incentive Pay (((Daily wage rate x 5) x 10/12)/10)
4. Add: Night Shift Differential (Average per Month x 10%)	A. TOTAL MONTHLY AMOUNT PAID DIRECTLY TO JANITORIAL STAFF (#2 + #3)
A. TOTAL MONTHLY AMOUNT PAID DIRECTLY TO SECURITY STAFF (#2 + #3 + #4)	4. Add: Payable to Government (Employer Share) SSS Premium + ECC PhilHealth Premium Pag-ibig Premium
5. Add: Payable to Government (Employer Share) SSS Premium + ECC PhilHealth Premium Pag-ibig Premium	B. TOTAL AMOUNT PAYABLE TO GOVERNMENT (Sum of #4)
B. TOTAL AMOUNT PAYABLE TO GOVERNMENT (Sum of #5)	C. TOTAL AMOUNT PAYABLE TO JANITORIAL AND GOVERNMENT (A+B)
C. TOTAL AMOUNT PAYABLE TO JANITORIAL AND GOVERNMENT (A+B)	5. Agency Fee (at least 10% of A)
6. Agency Fee	D. TOTAL MONTHLY RATE PER PERSON (C + #5)
D. OVERALL TOTAL (C + #6)	6. 12% Value Added Tax (Agency Fee x 12%)
7. 12% Value Added Tax (Agency Fee x 12%)	E. TOTAL MONTHLY RATE PER PERSON (D + #6)
E. TOTAL CONTRACT PRICE (D + #7)	7. Number of Janitorial Staff
	F. TOTAL MONTHLY CONTRACT PRICE (E X #7)



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8. Number of Janitorial Staff	G. TOTAL OVERALL CONTRACT PRICE (F X 10 Months)
F. TOTAL MONTHLY CONTRACT PRICE (E X #8)	
G. TOTAL ANNUAL CONTRACT PRICE (F X 10 Months)	

For guidance and information of all concerned.

For the BAC:


ATTY. RICCI L. SIASON
BAC Vice-Chairperson

Received by the Bidder: _____

Date



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**PROCUREMENT OF JANITORIAL SERVICES
FOR CARLOS HILADO MEMORIAL STATE UNIVERSITY
COST BREAKDOWN**
Computations based on 313 days/year, 8 hours work per day

Cost Breakdown for 10 months

1	Daily Wage Rate		
2	Average Salary per Month (Daily Wage Rate x 260.83days/10months)		
3	Add: Others Benefits		
	13th Month Pay (Average Salary per Month x 1/12)		
	5 Days Incentive Pay (((Daily wage rate x 5) x 10/12)/ 10)		
A.	TOTAL MONTHLY AMOUNT PAID DIRECTLY TO JANITORIAL STAFF (#2 + #3)		
4	Add: Payable to Government (Employer Share)		
	SSS Premium + ECC		
	Philhealth Premium		
	Pag-ibig Premium		
B.	TOTAL AMOUNT PAYABLE TO GOVERNMENT (Sum of #4)		
C.	TOTAL AMOUNT PAYABLE TO JANITORIAL AND GOVERNMENT (A + B)		
5	Agency Fee (at least 10% OF A)		
D.	TOTAL MONTHLY RATE PER PERSON (C + #5)		
6	12% Value Added Tax (Agency Fee x 12%)		
E.	TOTAL MONTHLY RATE PER PERSON (D + #6)		
7	Number of Janitorial Staff		
F.	TOTAL MONTHLY CONTRACT PRICE (E x #7)		
G.	TOTAL OVERALL CONTRACT PRICE (F x 10 Months)		